Virtual Learning
Re-Opening Plan

“Extend Grace”
COVID GUIDELINES

Click Icon
SYNCHRONOUS LEARNING

Teachers will provide a minimum of 75 minutes of synchronous instruction. This is more than 50% of the instructional minutes per week.

REAL TIME
Allows for interaction between student, teacher, and classmates

CONNECTIONS
Maintains classroom connections that are unique to CSW’s Virtual Learning Program

CONSISTENCY
Includes consistent times for live instructions with faculty, individual progress meetings, student well-being check-ins and collaboration with peers

PLANNED INSTRUCTION
Allows for instruction based on a set schedule
ASYNCHRONOUS LEARNING

DIGITAL ACCESS
Allows access to instruction, materials, and assignments in any instructional setting

PERSONAL SCHEDULE
Enables students to learn on their own time, with high quality materials designed by CSW faculty

DIGITAL MATERIALS
Includes video lessons, practice materials, and assessments

MISSED DAYS
Allows for student make-up work in the event a student misses a class of synchronous learning
VIRTUAL LEARNING COMPONENTS

ACADEMIC COMPONENTS

• Set schedule for students to follow
• Prescribed instructional teacher support
• Academic integrity is expected and rigor will be aligned with the traditional setting
• Increased daily opportunities for assessments

SUPPORTS TO WELL-BEING

• Intentional opportunities for peer connections, both instructionally and socially
• Engagement with student support services such as the student wellness center, counselors, student services, etc.
• Homeroom, classroom meetings, activity periods, etc.
INSTRUCTIONAL DELIVERY MODELS

SCHOOLEGY

• Virtual learning tool that allows teachers and students to create, manage and share academic material in a safe online setting
• Parents have their own login into Schoology and can monitor assignments, grading, status of work completion, and other class and homework information
• Schoology provides an option for synchronous instruction

GOOGLE MEET

• Google Meet is Google’s enterprise-grade video conferencing that is available to everyone
• Google Meet saves time, keeps you organized, and allows teachers and students to connect and collaborate in real time for synchronous learning
BE ON TIME - A QUIET PLACE - BE PREPARED - PRESENTATION – MUTE YOURSELF

Wake up early; Log on a few minutes before class starts
Find a quiet place
Check your surroundings, use a table or desk
Computer is charged
Camera is on
Use headphones if you have them
Wear school appropriate clothing
Be in camera view
Mute yourself when your teacher or another student is talking or if there is noise

COMMUNICATION – BE RESPECTFUL – CHAT RESPONSIBLY – STAY ON TASK

Speak clearly; Stay on topic
Don’t dominate the conversation
R-E-S-P-E-C-T
Be kind
Be considerate
Raise your hand to speak
Type your question in the chat box
Take notes, follow instructions, and ask questions

VIRTUAL LEARNING EXPECTATIONS
SCHEDULE

Students

MONDAY (Anchor Day)

Mondays are designed for weekly agenda-setting, relationship building, student help, re-teaching, and some instruction.
<table>
<thead>
<tr>
<th>Time</th>
<th>Class Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 – 9:00 AM</td>
<td>Period A/E</td>
</tr>
<tr>
<td>9:00 – 10:00 AM</td>
<td>Period B/F</td>
</tr>
<tr>
<td>10:00 – 11:00 AM</td>
<td>Period C/G</td>
</tr>
<tr>
<td>11:00 – 12:00 PM</td>
<td>Period D/H</td>
</tr>
<tr>
<td>12:00 – 12:40 PM</td>
<td>Lunch</td>
</tr>
<tr>
<td>12:40 – 1:10 PM</td>
<td>Activity Period</td>
</tr>
<tr>
<td>1:10 – 1:40 PM (Tuesdays)</td>
<td>Homeroom</td>
</tr>
</tbody>
</table>
| 1:10 – 2:30 PM (Wednesdays, Thursdays, and Fridays) | IEP/504 Meetings  
Check in with teachers  
Teacher office hours  
Counselors presentations |
### Schedule

**Staff/Faculty**

**TUESDAY/THURSDAY** – ‘A’ Day

**WEDNESDAY/FRIDAY** – ‘E’ Day

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**This schedule includes additional hours for staff/faculty and administration**

<table>
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<th>Time</th>
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</tr>
</thead>
<tbody>
<tr>
<td>1:10 – 2:30 PM</td>
<td>Department Meetings IEP/504 Meetings Check in with students Office hours Counselors Presentations</td>
</tr>
<tr>
<td>(Wednesdays, Thursdays, and Fridays)</td>
<td></td>
</tr>
<tr>
<td>2:30 - 3:30</td>
<td>Faculty Meetings 3rd Thursday PD focused meetings</td>
</tr>
<tr>
<td>(Tuesdays and Thursdays)</td>
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</tr>
<tr>
<td>2:30 - 4:00 (Wednesdays)</td>
<td>Leadership meetings twice a month as scheduled on the school calendar; The second meeting of the month will be focused on DEI training.</td>
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<tr>
<td>2:30 – 3:30 (Mondays)</td>
<td>DEI Leadership Team Meetings (once a month)</td>
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1:1 Devices

CSW Issued Chromebooks

- Applications and software updates will be managed by CSW
- Remote updates to operating systems, apps install/uninstall, and safety updates will be conducted
- School devices are intended for educational purposes only
Who to contact for support?

• Mr. Saggione
  • dsaggione@charterschool.org
  • Please include your child’s name, details of the problem

What if I do not have internet?

• Contact Mrs. Rivello
  • arivello@charterschool.org
A DAY IN THE LIFE OF THE STUDENT

Virtual learning students will have scheduled instruction and interaction with staff and peers.

Student schedules include homeroom, activity period, core content classes, lunch break and opportunities for both academic and social-emotional connections.

Classes will have daily asynchronous and synchronous lessons aligned with the CSW guidelines including activities, assessments, independent learning opportunities, differentiation and enrichment.
STUDENT HANDBOOK
ATTENDANCE POLICY

Click Icon
Unlike the 2020 Spring emergency feeding services, all students will not automatically qualify for a free or reduced meal.

In order to determine whether a student can access free or reduced meals, you will need to fill out a meal benefit form (links below). Please return the forms to Mrs. Shine in the CSW main office.

Meal Benefit Form (English)
Meal Benefit Form (Spanish)

Click the below links to access Meal Program FAQs
Family FAQ Sheet (English)
Family FAQ Sheet (Spanish)

Please visit www.redclaycafe.com for more information
SCHOOL NURSE
SCHOOL-BASED WELLNESS CENTER
STUDENT VOICE
SOCIAL JUSTICE RESOURCES

Click Icon
PARENT TEACHER
STUDENT ORGANIZATION
Click Icon
Check out the Cab Calloway and CSW Library website by clicking the link below

Library Website

If you are unable to make it into the building, feel free to browse eBooks and Audiobooks on SORA and Hooplah by clicking the links below

SORA
Hooplah

Now you can put a library book on hold to be picked up from school at your earliest convenience! Click here to learn how!